

# E-VET ID FORM



## Section 1 Personal details and Declarations

Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, it is an offence to make a false statement for the purpose of obtaining a vetting disclosure

SI membership type: \_\_\_\_\_ Club: \_\_\_\_\_ SI membership no. \_\_\_\_\_

First Name: \_\_\_\_\_ Middle names: \_\_\_\_\_

Surname: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email address \_\_\_\_\_ Telephone No: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_ Eircode: \_\_\_\_\_

Positions/training courses applying for (tick all apply):

Committee member U18 Club	<input type="checkbox"/>	Coach / Teacher	<input type="checkbox"/>	Regional Committee	<input type="checkbox"/>
Club Children's Officer	<input type="checkbox"/>	Tutor	<input type="checkbox"/>	National Committee	<input type="checkbox"/>
Parent duty (where recurring attendance*)	<input type="checkbox"/>	Team Manager/Chaperone	<input type="checkbox"/>	Other:	<input type="checkbox"/>
		Official (except timekeeper)	<input type="checkbox"/>		

\*Where the same individual parent provides duty for two or more sessions in any week

## Declarations

I have signed the relevant codes of conduct for my positions within Swim Ireland and I agree to abide by the safeguarding guidelines and rules of Swim Ireland. I have never been asked to leave a sporting organisation.

I have provided documentation to validate my identity as required and

I consent to the making of this application and to the disclosure of information by the National Vetting Bureau to the Liaison Person pursuant to Section 13(4)(e) National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016.

Please tick box to confirm the declarations

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

You are not legally entitled to take up any role or position requiring vetting until a decision is made by Swim Ireland on the disclosure returned. NB: A criminal record will not automatically bar applicants obtaining a position - all decisions are based on the current Swim Ireland Vetting Policy.

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## Section 2 – Identification verification

This section must be signed by one of the following:

Club applicants: Chairperson, Secretary, Membership or Compliance Officer, Club Children's Officer

For other applicants: Guard, Solicitor, Swim Ireland appointed Tutor, Swim Ireland staff member

## Declaration

I verify I have seen the person detailed above and have attached a copy of their identification documents as indicated in Section 3(score must be at least 100). I confirm the Parent Consent Form is attached (if applicant is under eighteen years of age).

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Print name: \_\_\_\_\_

Position: \_\_\_\_\_

Contact no. or official stamp: \_\_\_\_\_

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### Section 3 – Identification documents

The person signing Section 2 must indicate the ID documents and the copies attached that have been used to verify the identity of the applicant (tick all boxes that apply; score MUST be at least 100).

#### For applicants over eighteen years of age

Identification	Score	Tick
Irish driving licence or learner permit (new credit card format)	80	
Irish Public Services Card	80	
Passport (from country of citizenship)	70	
Irish certificate of naturalisation	50	
Birth certificate	50	
Garda National Immigration Bureau (GNIB) card	50	
National Identity Card for EU/EEA/Swiss citizens	50	
Irish driving licence or learner permit (old paper format)	40	
Employment ID:		
• ID card issued by employer (with name and address)	35	
• ID card issued by employer (name only)	25	
Letter from employer (within last 2 yrs) • Confirming name and address	35	
P60, P45 or Pay-slip (with home address)	35	
Utility bill e.g. gas, electricity, television, broadband (not less than 6 months old. Mobile phone bills are not acceptable)	35	

Identification	Score	Tick
Public services card/social services card/medical card	25	
• With photograph	40	
Bank/Building Society/Credit Union statement	35	
Credit/debit cards/passbooks (only one per institution)	25	
National age card (issued by An Garda Siochana)	25	
Membership cards:		
• Club, union or trade, professional bodies	25	
• Educational institution	25	
Correspondence:		
• From an educational institution /SUSI/CAO	20	
• From an insurance company regarding an active policy	20	
• From a bank/credit union or government body or state agency	20	
Recent arrival in Ireland (< 6 weeks) • Passport	100	
Vetting Subject is unable to achieve 100 points • Affidavit witnessed by a Commissioner for Oaths	100	

#### For applicants under eighteen years of age

Identification	Score	Tick
Birth certificate	100	
Passport	100	
Written statement by a the Principal confirming attendance at educational institution on a letter head of that institution	100	

### Section 4 – Checklist for applicants

- All fields fully completed in Section 1
- Identification documents have been copied (score must be at least 100)
- Parent Consent Form has been completed where applicant is under 18 years of age
- Section 2 completed by specified person confirming the Parent Consent Form (where relevant) and copies of the identification documents are attached

This form will be returned if any parts are not fully completed. For guidance: Clubs – please contact your Regional Support Officer; all other queries please contact [children@swimireland.ie](mailto:children@swimireland.ie)

**Return all documents together in envelope marked 'Private and Confidential' to:  
Kate Hills, Swim Ireland, Irish Sport HQ, National Sports Campus, Blanchardstown, Dublin 15**